

**MESA COUNTY FIRE AUTHORITY
BOARD MEETING MINUTES**

October 24, 2023

At 7:00 PM Wayne DeGesualdo called the meeting to order. Wayne DeGesualdo, Randy Zellner, Chuck Nelson, and Murray Thiessen were present for the board. Eric Brown had an excused absence. Also present is board administrative assistant- Stacy Cox, member- Courtney Griffith, and Public- Eric Talley and Rich Phillips.

Everyone said the pledge of allegiance.

Wayne DeGesualdo said an opening prayer.

Approval of Minutes

Wayne DeGesualdo asked if everyone had a chance to read the minutes. Randy Zellner made a motion to accept the September minutes as presented. Chuck Nelson seconded the motion. All were in favor, no opposed. Motion carried.

OLD BUSINESS

Tanks

Chief Charlesworth said he believes the tanks are done as we got the invoice for the work and He will check with Sorter to see if they are ready to bury the tanks.

Handbook

On hold, will resume working on this soon. Wayne DeGesualdo said he would like to see that we get this back on track. Chief Charlesworth said that Cody is working on task books for all new members.

NEW BUSINESS

Welcome New Board Member

Murray Thiessen was introduced. He is taking the open seat from Central Orchard Mesa Fire Protection that became open when Darrell Charlesworth resigned from the board in order to become Chief.

Treasurers Report

Chuck Nelson presented the year-to-date treasurer's report. Chuck said everything is looking really good. We are 83% through the year and our projected income looks to be on target. #308 the utilities expense is something we talk about each month so that is nothing new other than it keeps going up each month. Everyone has done a great job of being aware of the budget and spending.

Motion to approve the treasurer's report made by Randy Zellner and seconded by Murray Thiessen. All in favor, motion carried.

House Bill 21-1110

Stacy Cox presented information on House Bill 21-1110 and how the Authorities website must be ADA compliant by July 1, 2024 or we open ourselves up to class action law suits. Stacy presented a proposal by Streamline which is a website platform that would guarantee that the website is compliant and keep records of it to fight any class action lawsuits that might be filed. Stacy advised if all three entities LEFPD, COMFPD and MCFA did this it would cost \$500 per entity to set up the website and about \$57 a month to maintain it. Or we could combine all three websites into one and have each domain direct users to Mesa County Fire Authority's Website and that would cost \$1000 to set up and \$150 per month. Chief Charlesworth did advise that he spoke with his old department and they have brought theirs up to ADA compliance and would be willing to help us do so. Stacy was asked if she had her preference what would she like since she handles the websites. Stacy advised that she was impressed with Mainstream and the easy of their platform. The board will look over the material provided and in 2024 will move toward one website with Mainstream.

Preliminary Budget for 2024

Chuck Nelson advised the board that the 2024 Budget Committee consisting of Stacy Cox, Dave Hancock, Chuck Nelson, Murray Thiessen and Chief Charlesworth met Tuesday, October 10th at 7 PM at Station 53 after Chuck and Stacy met before hand to do some preliminary work on the budget. Chuck Nelson believes that with a full year of operations behind us at full capacity that we were able to fine tune the 2024 budget a little better. Chuck reviewed the entire budget. Wayne DeGesualdo said as Chief Charlesworth is working it and thinking of the future if he wants to have an assistant chief that he would like to see them be a Fire Marshall as well. Chief Charlesworth advised that Frank from Lower Valley is doing that for us right now and a lot of the other departments in the valley as well and was not sure that would be necessary. Chuck Nelson asked for any questions about the budget.

Randy Zellner made a motion to approve the 2024 preliminary budget as presented and seconded by Murray Thiessen. All in favor, motion carried. Budget will be posted at Station 53, Whitewater Post Office and online.

Chiefs Report

We have been working on cleaning the stations, we have station 51 mostly done just have some fine tuning to do there.

We are getting started at station 53 and have a lot left to do out there.

The tank for rescue 51 is done and we are working on getting Girardi's to get it craned to the truck, Murray is working on getting with them to make that happen. Girardi did come out and lift the tank but it did crash to the ground and some damage was done but they did get it into the truck. Shawn will be working on getting it hooked back up and seeing if it will hold water.

Cody was named CQI leader for our team, he has been streamlining our ambulances taking off things we didn't need or that were redundant. He also redid the truck check

sheets and has communicated with everyone that they need to be filled out daily to keep the county EMS office happy.

We have been going through our EMS back stock and removing out-of-date items and replacing and reordering the items we need.

Cortney and I have been working on getting our protocol requirements done. I have started running shifts with GJ Fire and things are going well at this time, I have 5 of 15 calls completed.

We are getting our DEA forms compliance for our medication orders back in date, our authorizations were all expired and had to be renewed.

Chief Charlesworth said that right now Chris Rowland is happy with us as we are back to doing daily ambulance checks and it is his goal to keep him happy. He also advised him and Courtney just ordered several thousand dollars' worth of supplies that were needed such as IO needles and CO monitor.

Grants:

FEMA AFG COM - Prebuild is done-waiting on VIN, tank is being built.

CDPHE 2023 EMTS Funding Program Prebuild is done, approved final changes which increased cost slightly, waiting VIN.

FEMA AFG - applied for a Wildland Urban Interface (WUI) \$500,000 and is a 5% match. Round one was award on June 9th awards are expected to continue for the next 8-10 weeks. Turndown letters for those applications that did not go to peer- panel review are expected to go out soon.

CDPHE 2024 EMTS Funding Program RFA #41271-Awarded half the cost of the gurney and power lift. Received the work order and have submitted it.

Other Matters before the Board:

Chuck Nelson wanted to clarify with Randy Zellner that if he is moving out of district and if he planned to continue to be on the board. Randy Zellner said they are not moving out of district but have a second home they will stay in part of the year but would like to be on the board and attend meetings by Zoom when out of town. The board agreed that would fine.

Wayne DeGesualdo would like jackets purchased for the board members with something that shows they are part of Mesa County Fire Authority so when they attend functions they will be able to be identified as part of the board. Chief Charlesworth said that he will take care of that. Also Wayne DeGesualdo said that when wearing uniforms and something that identifies them as part of Mesa County Fire Authority that everyone needs to make sure they are acting in a professional manner and would like to have email contacts created for each member. Stacy Cox will create emails for each board member.

Public Comment:

Rich Phillips said the Cemetery Association would like thank the board for the use of the building but has a bone to pick about not cashing the check from last year. Advised it has been dually noted and this year's check will be cashed which is also a replacement from last year's check.

Adjournment of meeting

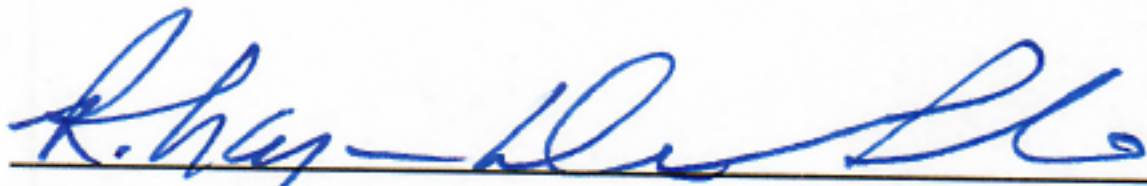
Randy Zellner made the motion to adjourn the meeting. Murray Thiessen seconded the motion. All in favor, no opposed, motion carried. Meeting adjourned at 8:27PM.

Next Board Meeting is November 28, 2023 at 7:15ish PM following Lands End Fire Protection Board meeting

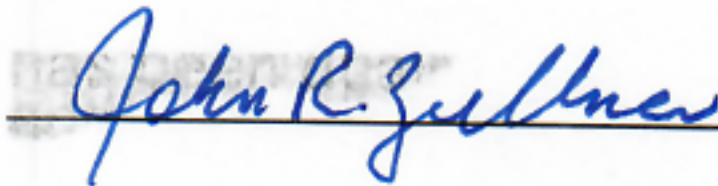
Respectfully Submitted,

Stacy Cox

Mesa County Fire Authority



ATTEST



ATTEST